**Administrators of Rural Urban Public Libraries of Ontario**

Minutes

**March 6, 2020**

**North York Central Library, Meeting Room 2/3**

Present:

Catherine Coles, Lennox & Addington (Chair)

Tania Sharpe, Chatham-Kent (Treasurer)

Heidi Wyma, Chatham-Kent (Secretary)

Robin Greenall, Essex County

Bessie Sullivan, Haliburton

Natalie Marlowe, Elgin County

Beth Rumble, Huron County

Darlene Coke, Lambton County

Kelly Bernstein, Region of Waterloo

Gayle Hall, Simcoe

Regrets:

Lisa Miettinen, Oxford

1. Welcome and Call to Order

Catherine Coles called the meeting to order at 1:07 pm.

1. Approval of Agenda

**Moved by Tania / Seconded by Gayle that the agenda be approved. – CARRIED.**

1. Approval of the Minutes of December 13, 2019

**Moved by Bessie / Seconded by Beth that the minutes be approved. – CARRIED.**

4. Business arising from the minutes

* 1. ROMA Trade Show report

The conference ran January 19 to 21, 2020 and was attended by Tania Sharpe and Brooke McLean. Notes on the event will be distributed via listserv. Tania reported the conference went well. They recommend ARUPLO members take turns attending the conference as it was a good experience. They feel ARUPLO could do a better job of branding. They spoke with a lot of people from northern Ontario and a discussion was had about amalgamating small communities.

5. New business

 5.1 None

6. Reports:

6.1 ARUPLO Training Committee

Robin reported the committee met with Brandon from SOLS a few times. They have started to organize the next ARULO Intensive training. A survey was sent out asking for topic suggestions. Of the “big 3” options, the committee would like feedback on which are ideal. Ryan Dowd half-day session with the potential inclusion of surrounding libraries is one option, however a lot of libraries are already having all their staff take this training online so it was decided not to engage Ryan Dowd at this time.

Two other options include Mental Health First Aid (an introductory course since Mental Health First Aid is typically a two-day workshop) and Equity Training around gender identify and public service. The committee will make inquiries on these. Innisfil maker space and debrief on a smaller scale session will continue to be part of the training, as well as Reader’s Advisory training. Information literacy is also on the table with an aim to raise the bar of the profession, in the physical and digital realm.

The committee will inquire about the availability for Williams HR Law/Consulting to do a training session for the Administrators.

ARUPLO Intensive training is scheduled for Sept 14-17, 2020.

6.2 Guidelines Committee

Natalie reported that summary results were sent to the listserv since the last meeting. Questions were posed about whether the standards will continue to be revised as the environment changes, e.g. technology. Will more people bringing in their own devices, and the persistent issues of low internet speed in rural and remote areas, result in a changes to the guidelines? Questions may be posed directly to the committee.

6.3 Treasurer’s Report

Tania reported that it took a while to get everything set up under her name, although she now has access to all the necessary banking. The down payment for the Nottawasaga Inn for ARUPLO intensive training has been paid. All statements went out.

6.4 Ontario Public Library Guidelines Report

No report.

**Moved by Robin / Seconded by Heidi to accept reports for information. CARRIED.**

7. Members News / Roundtable

8. Next meeting date and location

Lambton County Library Headquarters in Wyoming on June 19, 10:30 am

9. Adjournment

**Adjournment - Moved by Tania that the meeting be adjourned at 2:15 pm – CARRIED.**