**Administrators of Rural Urban Public Libraries of Ontario**

**Minutes of the Regular Meeting**

**Friday, March 1, 2019**

**SOLS Office, 1 Yonge Street, Toronto**

Present:

Catherine Coles, Lennox & Addington (Chair)

Tania Sharpe, Chatham-Kent (Acting Secretary)

Robin Greenall, Essex

Lisa Miettinen, Oxford

Darlene Coke, Lambton

Liz Adema, Middlesex

1. Welcome and Call to Order

Catherine Coles called the meeting to order at 2:00 pm.

1. Tania Sharpe to take the minutes.

**Moved by Robin Greenall / Seconded by Lisa Miettinen that Tania Sharpe take the minutes. – CARRIED**

1. Approval of Agenda

**Moved by Darlene Coke / Seconded by Liz Adema that the agenda be approved. – CARRIED.**

1. Approval of the Minutes of December 7, 2018

**Moved by Lisa Miettinen / Seconded by Darlene Coke that the minutes be approved. – CARRIED.**

4. Business arising from the minutes

* 1. Interest accelerator account

Nothing has happened for the minute. Nicole Charles is on maternity leave.

* 1. 2019 ROMA Conference

First day Catherine, Lisa and Stephen and second day Barbara attended. Reports back that it went well. A lot of people new to boards came by. People were excited to receive the literature. Discussion as to whether there should be a biannual or annual presence at ROMA. Catherine thought it should be aligned with a presentation and/or the board changeover every four years.

5. New business

5.1 SOLS delivery bags – was discussed in AMPLO/ARUPLO meeting.

6. Reports:

6.1 ARUPLO Training Committee

The contract for the Nottawasaga Inn Resort & Conference Centre for next year’s conference has been signed.

The conference dates will be Monday, September 16 to Thursday, September 19, 2019. Two nights booked for administrators – poll re: reducing stay to one night beginning in 2020.

The Training Committee sent out a survey to help guide future ARUPLO Training at Nottawasaga: <https://www.surveymonkey.com/r/ARUPLOtraining> (deadline Feb 15). Feedback received was very positive. A great deal of credit to be given to Brandon. Staff reported they enjoyed the interactive training and enjoyed small group work and social time.

Poll the group re:

Is there a better time of year for training to occur (this has been a traditional week – but not to say we can’t change the week if it is not convenient).

Is ARUPLO training still relevant to organizations or are ARUPLO systems receiving training through other means. We are seeing more and more system investing in their own training and the option for OLA, ALA, and SOLS training. Perhaps the question should be asked what might be more relevant. Training committee will bring more information forward in June.

What would administrators like to do in future – be included in some of the training, change to a single day for the ARUPLO meeting and some of the training/social activities?

6.2 Guidelines Committee – unable to report at this time

6.3 Treasurer’s Report – no formal treasurer’s report. Catherine does have the information needed to move forward.

6.4 Ontario Public Library Guidelines Report – nothing to report at this time

7. Members News / Roundtable

8. Next meeting date and location

June 7, 2019 – TBD

9. Adjournment

**Adjournment - Moved by Robin Greenall that the meeting be adjourned at 2:55 pm. – CARRIED.**